



# pennsylvania

DEPARTMENT OF HUMAN SERVICES

## SOLICITATION ADDENDUM

Date: **February 24, 2022**  
Subject: **Family Support Programs**  
Solicitation Number: **RFA #01-22**  
Due Date/Time: **March 11, 2022, 12:00 PM**  
Addendum Number: **4**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

- The Department received a additional questions after the deadline for receipt of questions. In accordance with Section I-9 of the RFA, the Department has elected to provide clarification to all Applicants through this Addendum #4.

**Question summary:** Appendix J Tab 3 (Financial Capability) notes to include responses to Part III Section III-2.

**Response:** There was a typographical error in Appendix J Tab 3. Revised corrected Appendix J is attached to this addendum.

**Question:** Will we receive a confirmation when we submit our RFA via the RA email address?

**Response:** No

**Question:** Given the continuing questions stemming from RFA 01-22 for Family Support Programs, would the Department of Human Services consider conducting a similar session for applicants? While I understand that there is not much time between this email and the due date for responses to RFA 01-22, it is likely that potential respondents would participate even with short notice.

**Response:** The department will not be conducting an additional conference

**Question:** Section III-4, are links to County audits acceptable? Each year’s audit is typically 35-39 pages long.

**Response:**

1. If it is simply providing the last 3 years of financial statements for the financial capability review, links to the reports are fine.



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2. If this has to do with submission of their annual single audit report, they will need to follow the guidance in the audit clause which requires them to submit an electronic copy of the audit report package to the Federal Audit Clearinghouse, which shall include the elements outlined in 2 CFR Part 200, Subpart F – Audit Requirements (Subpart F) and also they must send a copy of the confirmation from the Federal Audit Clearinghouse to the resource account [RA-BOASingleAudit@pa.gov](mailto:RA-BOASingleAudit@pa.gov)

- A revised Appendix C is attached to this addendum.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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